



## **Collection of Annual Dues paid in Advance**

NLAR collects 4 different fee items in advance, these 4 fee items are:

- 1. Salesperson Annual Membership**
  - \$58 + HST per year, \$4.83/month
  
- 2. CREA Membership Monthly**
  - \$310 + HST per year, \$25.83/month
  
- 3. Errors and Omissions Insurance**
  - \$372 per year (No HST), \$31.00/month
  
- 4. E&O Administration Fee Monthly**
  - \$78 + HST per year, \$6.50/month

When a new member joins NLAR, they must pay their membership fees for CREA, E&O and NLAR for the **current year**. For example, if a new member joins in **2025**, included in the entrance fees would be a pro-rated amount for the **2025** membership fees.

The annual dues for CREA and E&O are both due in full, in January of every year. NLAR collects these dues in advance, in equal monthly installments. For example, **every month in 2025 NLAR will collect fees towards our members 2026 membership fees.**

When a new member joins, they must “catch up” on these monthly installments. In the month a member joins, the invoice issued for that month will be for these annual fees. For example, if a member joins in April 2025, their invoice for that month will be for 4 quantities of each item. There will be no other charges for the first month, just the “catch up” fees.

This invoice represents what other NLAR members have paid so far this year since January. The next month, on the regular NLAR monthly invoice, the member will only be charged with one of each of these items. Please see the attached sample “Catch up” invoice.

If a member terminates their NLAR membership before January 31<sup>st</sup> of the following year, these fees will be refunded. The refund will be applied to any balance due on the members account, and any remaining balance will be refunded to the member directly.

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**INVOICE # 18196** **2025-04-30**

**BILL TO** **MESSAGE**

SAMPLE MEMBER  
 "Catch Up" Fees

ITEMS	QUANTITY	UNIT PRICE	PAID
Salesperson annual membership	4	4.83	0.00
CREA Membership monthly	4	25.83	0.00
Errors & Omissions Insurance monthly	4	31.00	0.00
E&O Administration Fee monthly	4	6.50	0.00

SUBTOTAL	272.64
HST	22.30
SHIPPING & HANDLING	0.00
<b>TOTAL</b>	<b>294.94</b>
PAYMENTS/CREDITS APPLIED	(0.00)
<b>TOTAL DUE BY 2025-05-30</b>	<b>294.94</b>

HST/GST #: 83363 9875 RT0002

CURRENT	31-60 DAYS	61-90 DAYS	OVER 90 DAYS PAST	TOTAL OPEN
294.94	0.00	0.00	0.00	294.94

[Submit payment online here](#)